



PPL Onsite Manager Description

Our Why

Our mission is to ensure the continuous growth and success of all students through community partnerships. Peoples Private Learning (PPL) will honor our mission by providing an extended academic sector where students can receive individualized tutoring. We build strong relationships with schools, teachers, and parents. We know we can't do it alone, so we find diverse and dedicated individuals in our community to partner with us in this work.

The Role

You are a leader and integrator that loves systems and organization. You have a passion to help others grow and get to show up for them in the areas where they need you most. In this role, we call the PPL Onsite Manager (POM), you will serve as a liaison between our organization and our school hubs. You will work directly and collaboratively with a caseload of individual tutors, students, and school staff to implement comprehensive and inclusive strategies that address school success for students.

The Details

- Establish ambitious goals for program success and build systems to track and communicate progress toward those goals across stakeholder groups
- Design and facilitate direct coaching and development as needed to support PPL tutors.
- Naturally builds relationships, and is particularly accustomed to developing and cultivating partnerships and networks, in order to achieve results.
- Relationship building across lines of difference and with diverse groups of people and organizations
- Demonstrates strong interpersonal awareness and deep listening skills
- Organizes, plans, and keeps program records effectively, ensuring that student data (attendance rosters, contact information, any and all forms of tracked data) is accurate.
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Skills

- Bachelor's degree or Strong Management Experience
- Listening and Communication Skills
- Strong organizational skills
- The ability to provide strong feedback
- The ability to work in a high pace setting