

Board Position Profile

2025 - 2026



Empowering People, Elevating Potential



IT STARTS WITH YOU!

A BRIEF HISTORY

Peoples Private Learning (PPL) was founded in 2020 in response to the educational challenges faced by underserved students during the pandemic. Recognizing the significant learning gaps among K-12 students, especially in marginalized communities, PPL began as a remote learning support site for essential workers' children. Over the years, we have grown into a dedicated 501(c)(3) nonprofit organization providing Intensive Academic Support in Mathematics and English Language Arts through partnerships with schools and community organizations.

OUR MISSION + VISION OF PPL

Our mission is to ensure the continuous academic growth of underserved students through community partnerships. Our vision is a united community where foundational education equips individuals to build sustainable futures, achieve higher learning, excel in the workforce, and foster collective upward mobility.

THE VISION FOR THE PPL BOARD

As a grassroots nonprofit, we are in the critical stages of creating sustainable programs and systems to ensure every underserved student receives the academic support they deserve. Our board members are not just advisors but builders and advocates. This work requires dedication, innovation, and a willingness to embrace the challenges of a growing organization. By joining our board, you are shaping the future of PPL and helping to create a legacy of equity and academic success for generations to come.

WHAT IT TAKES

Serving on the Peoples Private Learning (PPL) board requires a passion for education equity, a commitment to advancing our mission, and a willingness to actively contribute time, resources, and expertise to help us grow and thrive. Board members must be collaborative, innovative, and dedicated to building sustainable solutions for underserved students.

BOARD PROFILES

BOARD CHAIRPERSON

Who We're Looking For:

We're looking for a dynamic leader who can inspire and guide our board as we continue to grow and serve the educational needs of underserved students. The Board Chairperson will lead with vision, ensuring alignment with PPL's mission and goals. This role is ideal for someone passionate about education, equity, and making a lasting impact in the community.

Responsibilities:

- Provide visionary leadership to the board and organization.
- Preside over board meetings, ensuring effective communication and collaboration among members.
- Serve as an advocate and spokesperson for PPL, fostering relationships with stakeholders and the community.
- Support the Executive Director in achieving organizational goals and maintaining strategic focus.
- Oversee the recruitment and onboarding of new board members.

Skills and Experience:

- Proven leadership and governance experience.
- Strong communication and interpersonal skills.
- A commitment to PPL's mission and values.

DEVELOPMENTAL CHAIR

Who We're Looking For:

We're seeking a forward-thinking individual with expertise in strategic planning and organizational growth. The Developmental Chair will play a key role in scaling PPL's programs and ensuring our long-term sustainability. If you're someone who thrives in creating impactful strategies and wants to help build something monumental in the education sector, this role is for you.

Responsibilities:

- Lead efforts to develop and implement a comprehensive growth strategy for PPL.
- Spearhead initiatives to expand PPL's impact within the community.
- Collaborate with the Executive Director and board to scale programs sustainably.
- Identify opportunities for partnerships and resources to support long-term goals.
- Build and refine processes to support organizational efficiency and effectiveness.

Skills and Experience:

- Strong background in strategic planning and scaling organizations.
- Knowledge of sustainability practices within the nonprofit sector.
- Ability to work collaboratively and think creatively about solutions.

TREASURER

Who We're Looking For:

We're seeking a highly organized and detail-oriented individual who is passionate about financial stewardship and shares our mission to empower underserved students through education. As a Treasurer for Peoples Private Learning (PPL), you will play a pivotal role in shaping the financial future of a dynamic, growing nonprofit. This role is ideal for someone with expertise in financial management who thrives in a grassroots environment where systems are still being built, and every contribution makes a monumental difference.

Responsibilities:

- Oversee the financial health of the organization, including budget development, reviews, and audits.
- Collaborate closely with the Executive Director to ensure fiscal responsibility and transparency.
- Present detailed financial updates to the board, offering insights and guidance for long-term financial planning.
- Develop and refine financial systems and processes to align with our growth trajectory.
- Ensure compliance with nonprofit accounting standards and regulations.

Skills and Experience:

- Strong background in financial management, budgeting, and accounting.
- Familiarity with nonprofit financial oversight and reporting requirements.
- Proficiency in financial software or tools, with excellent attention to detail.

FUNDRAISING LEAD

Who We're Looking For:

We're looking for a network-savvy, relationship-driven individual who is energized by connecting with people and raising resources to support impactful educational programs. The Fundraising Lead will be instrumental in spreading the word about PPL's mission, cultivating donor relationships, and helping secure the funds necessary to expand our reach. This role is perfect for someone eager to help a grassroots organization grow into a sustainable leader in education.

Responsibilities:

- Lead all fundraising efforts, including events, campaigns, and donor outreach.
- Build relationships with potential funders, corporate sponsors, and individual donors.
- Work closely with the board and staff to meet strategic fundraising goals.
- Host small fundraising events and leverage networks to secure financial resources.
- Report on fundraising progress and identify opportunities for growth.

Skills and Experience:

- Strong networking and relationship-building skills.
- Experience in planning and executing fundraising campaigns or events.
- Familiarity with donor cultivation and grant writing.

SECRETARY

Who We're Looking For:

We're seeking a highly organized and detail-oriented individual who is passionate about education equity and excited to help shape the growth of a grassroots organization. As the Secretary for Peoples Private Learning (PPL), you will ensure the smooth functioning of our board operations while playing a critical role in onboarding and communicating with new board members and volunteers. This position is ideal for someone eager to contribute to building efficient systems and fostering collaboration within a growing nonprofit.

Responsibilities:

- Record and distribute accurate, detailed meeting minutes for all board meetings.
- Maintain and organize board records, ensuring accessibility and compliance with nonprofit governance standards.
- Facilitate seamless communication among board members, ensuring clarity on deadlines, action items, and strategic priorities.
- Support the recruitment and onboarding process for new board members, ensuring they have the tools, information, and orientation needed to succeed in their roles.
- Serve as the main point of contact for communication with new and existing volunteers, providing updates on organizational needs and initiatives.
- Assist in preparing agendas, materials, and reports for board and committee meetings.
- Ensure timely filing of documents and compliance with nonprofit regulations.

Skills and Experience:

- Strong organizational and administrative skills with attention to detail.
- Experience in recording meeting minutes and maintaining accurate documentation.
- Effective communication skills to liaise with board members, volunteers, and organizational stakeholders.
- Familiarity with onboarding processes or volunteer management is a plus.
- Proficiency in using tools like Microsoft Office, Google Workspace, or similar platforms.



NEXT STEPS

THE BOARD APPLICATION

Visit our website - peoplesprivatelearning.org or scan the QR code provided to complete the board application. This step allows us to learn more about your background, skills, and passion for serving underserved students. Your application helps us assess how your expertise aligns with our mission.

MEETING WITH THE EXECUTIVE DIRECTOR

Schedule a one-on-one meeting with Braielyn Peoples Sullivan, our Executive Director, to dive deeper into Peoples Private Learning (PPL). This is an opportunity to discuss our vision, the board's role, and how you can contribute to building a sustainable future for the organization. Schedule using the following email - braielyn@peoplesprivatelearning.org

SCHOOL / PPL SITE VISIT

Visit our Renaissance West site to see our mission in action and experience the impact of our work firsthand. Observing our students and Academic Partners in their learning environment will give you a deeper understanding of how PPL transforms lives through education.

FULL BOARD MEETING

Attend a full board meeting to meet other members and learn about our current initiatives, strategic goals, and governance structure. Your first meeting will also include a detailed orientation to familiarize you with PPL's operations, mission, and board expectations. This ensures you feel confident and prepared as you join our team.